



# 4-H News and Notes VOLUNTEER NEWSTLETTER



<http://crawford.osu.edu>

Crawford County 4-H



March 2012



*4-H is a community of young people across America who are learning leadership, citizenship, and life skills.*

Dear 4-H Volunteer:

This letter contains information that either was not important to 4-H families (therefore, was not included in the family letter); now timely, is new; or clarifies information in the family letter.

Thank you to all of the clubs who helped us publicize 4-H by putting up a **window display** during 4-H week. Those clubs placing are:

- 1<sup>st</sup> - Lykens Champions
- 2<sup>nd</sup> - Buckeye Stars
- 3<sup>rd</sup> - Kilbourne Klovvers
- 4<sup>th</sup> - Barnyard Guys and Gals

**Thank you** for all you have done to get the 4-H clubs up and running in such an efficient manner. We know it is really a busy time for you.

Please make sure you double check your club roster for corrections. Let us know if you find any.

Hopefully, we will see an increase in this year's numbers. They were down slightly last year.

Sincerely,

Brenda K. Young  
Extension Educator, 4-H Youth Development  
OSU Extension, Erie Basin EERA  
Crawford County  
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Keith L. Smith, Associate Vice President for Agricultural Administration; Associate Dean, College of Food, Agricultural, and Environmental Sciences; Director, Ohio State University Extension; and Gist Chair in Extension Education and Leadership.

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### **1. Clubs Yet to Turn in the Charters, Audits - Constitutions and By Laws**

There is 4-H policy that says clubs must turn in an updated charter, club audit, Constitution and By Laws annually to be considered a 4-H club. This is a result of the change in how 501c3 status is being handled by National 4-H transferring that to the states. In Ohio, University Legal says that this is the way we show that clubs are being monitored by OSU Extension and are meeting requirements.

We have three clubs who still need to turn in the 2011 audit.

Tailwaggers

Crawford County Shooting Stars

Horsepower

Please get them in ASAP. Since you are in process, we are asking for them to be returned by May 15.

**All clubs** will need to complete and turn in a **new charter form**. We just received them recently and apologize for giving you the old one. But, they are to be completed with this year's enrollment. Please complete and return by May 15 also. They are attached to this letter.

We were also given the constitution (attached) which is not to be changed; but, to have your club information completed in the blanks and a copy returned. If you want changes, the By-Laws allows you to make adjustments and additions. We also need a copy of it.

We want these new requirements to go smoothly and all our clubs to remain functioning as a 4-H club, so please call if you have questions.

**Thank in advance you for your cooperation!**

### **2. Clubs are to Maintain their EIN and E-file**

#### **4-H Club info with IRS by May 15**

Attached is an information sheet to help you to maintain your EIN number. You will also remember that you are to file your club's e-post card by May 15.

The Internal Revenue Service has announced that small tax-exempt organizations may be able to shift to the simpler Form 990-N (e-Postcard) for their 2011 annual information reporting. The IRS issued guidance ([Revenue Procedure 2011-15](#)) that will allow more tax-exempt organizations to file the e-Postcard rather than the Form 990-EZ or the standard Form 990.

For tax year beginning on or after Jan. 1, 2011, most tax-exempt organizations whose gross annual receipts

are normally \$25,000 or less can file the e-Postcard. The threshold was previously set at \$25,000 or less.

Communication #2 (1/13/2011) - IRS 990 Requirements 2011 from the state 4-H office was enclosed to organizational advisors with the check club enrollment forms. This was also sent to Affiliated Organizations treasurer so they can move ahead.

### **3. Countywide Officer Training or Videos on the Ohio 4-H Website to train officers**

Officer training is on March 29 @7:00 p.m. at Hannah Crawford School in North Robinson.

If your club officers are unable to attend officer training, they can still get information to make them more effective in their position. Videos are available on the Ohio 4-H Website at: <http://www.ohio4h.org/members/officers>

### **4. Crawford County Jr. Fair Entries DUE - NO Exceptions**

Dog Jr. Fair entries Due On May 9. if your members are taking a Dog project, they should get those entries in early.

All other entries are due on June 20. NO EXCEPTIONS. Some clubs who meet on Monday nights have asked if they could turn them in on Tuesday am. I checked with Sr. Fair in the past and the answer is no. NO EXCEPTIONS. They must be in our office by closing at 4:30 p.m. on June 20. If you have a meeting that night you may want to reschedule it to facilitate this or get them from members earlier.

### **5. Clarification of Clothing "Dress Code" for Judging & Shows**

Clothing for judging, contests, awards program and livestock shows/ events should be nice enough that parents would encourage it to be worn to a job interview. The members are representing not only your family, but your club, and Crawford County 4-H. If not dressed appropriately exhibitors may not be allowed in front of the public to receive their awards. The award will have to be picked up later time during the fair in the Jr. Fair Office.

**Clothing for pre-fair judging, contests and the 4-H Awards program** is skirts, dresses, shorts (at least as long as fingertips when arms are straight at sides), capris, and

slacks (without holes). Tops should not be midriff or sides cut out and should be collared/tucked in.

The Junior Fair Exhibitors Dress Code for all shows/programs/pictures and sale states the following:

1. Full-length pants are required, unless otherwise approved by the committee. Belts are strongly encouraged.
2. Closed toe shoes are required. (Hard soled shoes are recommended). No clogs or slides.
3. Shirts must have collars, sleeves, and be tucked in. No low cut tops. No halter-tops, tank tops, etc. will be allowed. Bare midriff and/or navel are not to show.
4. Anyone not in compliance with the dress code will be given a chance to change into an outfit that meets the above rules immediately prior to the show. If at any time during a show a member is not in compliance with the dress code he or she will be disqualified from both the show and the sale (if applicable.)

Each livestock committee will enforce the rules with backing of the Senior Fair Board. Exhibitors should have appropriate clothes on picture day, show day, contest day, award program day, and sale day.

### 6. Livestock Rules, Vaccination Forms and Handouts for QA Posted to Website

Encourage members and families to go to the site to get questions answered. The new Dairy Feeder vaccination form is posted also. They need to be completed by the vet by May 15.

### 7. Always looking for Potential New Judges

As we prepare for 4-H Project Judging for pre-fair, we are always on the lookout for potential new judges. If you know of someone who is no longer directly involved with 4-H and may have limited contact with youth, but would be good with kids and enjoy judging please let us know.

## 8. Changes in Cake Decorating Project

### Requirements

We just recently received the Cake Decorating book. Therefore, the project requirements were not posted in the handbook. They are below and will be posted shortly.

Project: In this project the members will complete the number of activities according to their age. Experience level. They will learn skills and knowledge and apply it to decorating cakes. Each member will make at least 5 cakes.

Judging: members will bring their completed project book. They will have completed at least two learning experiences, two leadership/citizenship experiences, at least five learning activities based on their own Age/experience category (beginning, intermediate, advanced - all are expected to complete the basic), records and project review. Bring your decorating equipment, photos of your cakes and a decorated cake showing your abilities.

Fair: Display a poster including the photos of your cake or an educational display of something you learned in your project. DO NOT display a cake.

Judging Day: Thursday, July 12 @ Youth Building

## 9. Remember: Attend Quality Assurance (QA)

Two Quality Assurance Meetings are left. All members taking market and lactating livestock must attend. Times of the sessions are below. Members must not be more than 15 minutes late to get required time in. That is being noted and they are being asked to come to another meeting or test out. Plan on attending the whole session, 1 ½ hours.

**Wednesday, March 28 @ 6:30 p.m. Youth Building**  
**Monday, April 30 @ 7:00 p.m. , Youth Building**

## 10. Volunteer for Cloverbud Day Planning

Cloverbud Day Planning will begin on March 22@ 6:30 p.m. in LL Conference Room. If you would like to help but will not be able to be there, contact Brenda @419-562-8731. Or Come to the next meeting on April 25 @6:00 p.m. in LL Conference Room.

Enrollment Due Sunday April 1: Accepted April 2

**PROJECT CHANGES (Drop/Add)  
ACCEPTED UNTIL APRIL 15!**