

Job Opportunity Announcement

POSITION: 4-H Camp Counselor

DESCRIPTION: Immediate openings available for older youth wishing to be involved in the 2010 4-H camping program. Responsibilities include: serving on several committees to plan and implement specific portions of the camp's program; assisting in classes; and providing round-the-clock care for campers living in a cabin assigned to you. Position reports directly to the Camp Director; supervision by total camp staff.

REQUIREMENTS: Candidates must be at least a freshman in high school as of January 1, 2010 and a 4-H member. Candidates must satisfactorily complete application, an interview, and counselor training requirements. Selection based upon application, advisor recommendation, interview, previous leadership, and camping experiences.

BENEFITS: Develop leadership skills, gain self-confidence, assist in personal development of younger 4-H members, and meet new friends. Camp fees are based on counselor experience, therefore first year counselors will pay 75% of camper fee. Second year and beyond counselors will pay only 55% of camper fee.

Scheduled Training Session Dates for 2010:

January 2	Interviews, 8:30 am to 12:30 pm – GROUP interviews will be held for <u>all new and returning</u> counselor applicants - <i>please arrive by 8:30 a.m (Lower Level Conference Room - Courthouse).</i> Individual interviews will also be held at this same time.
January 18	Counselor Training Meeting – 9:30 am – 12:30 pm (Martin Luther King Day)
February 15	Counselor Training Meeting – 6:30 pm – 8:30 pm (President's Day)
March 8	Counselor Training Meeting – 6:30-8:30 pm
March 23	Counselor Training Meeting – 6:30-8:30 pm
April 8	Counselor Training Meeting – 6:30-8:30 pm
April 22	Counselor Training Meeting – 6:30-8:30 pm
April 24-25	Kelleys Island Camp Counselor On-site Workday – 9:00 am – 3:00 pm On-site training REQUIRED
May 11	Counselor Training Meeting – 6:30-8:30 pm
May 26	Counselor Training Meeting – 6:30-8:30 pm
June 9	Counselor Training Meeting – 6:30-8:30 pm
June 14 Tentative	Counselor Training Workday – 2:00- 7:00 pm
June TBA	4-H Camp, Erie County 4-H Camp Kelleys Island
TBA	Counselor/Staff Party



For Make-up Sessions (if unable to attend more than two scheduled training sessions)

February 20	Ohio 4-H Teen Conference, Columbus
TBA	Ohio Camp Counselor Training
March 13	Ohio Volunteer Conference, Columbus
July 7	Cloverbud Fun Day <u><i>First Year counselors expected to assist with Cloverbud Fun Day</i></u>
June 23	Final Opportunity for Make-up, 7:00-9:00 p.m.

IF INTERESTED, RETURN APPLICATION MATERIALS BY FRIDAY, DECEMBER 18, 2009.

TO: 4-H Youth Development, Extension Educator
OSU Extension-Crawford County
112 East Mansfield St, Suite 303
Bucyrus, OH 44820

4-H CAMP COUNSELOR APPLICATION CRAWFORD COUNTY

Name (First) (Middle) (Last)

Present Address (Street, City, State, Zip)

Date of Birth (Month/Day/Year) Age (as of 1/1/2009) 4-H Club Years in 4-H

Phone Number Current e-mail address (used for meeting notices) Cell Phone

School Attending Grade Level in School Driver's License Number/State

In case of accident, notify:

Name Relationship

Address Telephone Number

4-H CAMP EXPERIENCE:

Number of years as camper: _____ Number of years as counselor: _____

List your responsibilities as camper: _____

List your responsibilities as counselor: _____

OTHER CAMP EXPERIENCE: (Conservation Camp, Leadership Camp, Carving New Ideas, Scout Camps, School Camps, Church Camps, etc.)

Camp Name Describe Experience/Responsibilities/Year Attended

2008 4-H CAMPING PROGRAM:

If selected, I am available to be a counselor at:

_____ Crawford County 4-H Camp, **June TBA - Kelleys Island**

_____ Cloverbud Fun Day - July 7

COMPLETED APPLICATION DUE FROM APPLICANT BY 12/18/2009

ADDITIONAL INFORMATION:

Are there any activities that will conflict with attending counselor meetings, counselors' camp, or 4-H Camp?
Circle YES or NO. If yes, what are the conflicts?

What are the real reasons for conducting 4-H Camp (besides fun)?

List any special training or experiences (i.e., first aid, recreation, babysitters, YMCA, or Red Cross course):

List any activities/organizations in which you participate (i.e., sports, band, Vo-Ag, year book, church choir):

List any hobbies, interests, or special skills:

Why do feel you are capable of being a **responsible** camp counselor?

Two adults who will complete and return references: **Must be returned to Extension office by 12/18/2009.**

Another Adult (not your parent)

Phone

4-H Advisor(not your parent)

Phone

To be completed by applicant at interview:

I have read and fully understand the "Role of a Camp Counselor."

Date

Signature

COUNSELOR RESPONSIBILITIES:

I will be expected to:

1. Attend all counselor training including an interview and counselors' camp.
2. Conduct myself as an adult staff member—that's what I am!
3. Set a good example by not using profanity, not having or using items inappropriate for use by campers (if in doubt, leave it home or ask staff), not telling off-color jokes and stories, and by enthusiastically displaying a positive attitude at all times.
4. Not have in my possession or use tobacco, alcohol, or illegal drugs while I am participating in the counselors' program and at 4-H Camp.
5. Be a responsible cabin counselor.
 - a. Help those assigned to my cabin to find the cabin and get settled.
 - b. Get to know each of the campers in my cabin personally and by name.
 - c. Have all campers, *including myself*, check in any of their medications with the nurse.
 - d. Make sure that all of my campers are familiar with Kelley's Island 4-H Camp and camp rules through a tour of camp and rules check.
 - e. Make sure each camper practices personal hygiene.
 - f. Help campers take care of personal possessions.
 - g. Go over the camp program of activities with my campers at least once a day.
 - h. Check for illness or injury, but don't make a "fuss" about minor things.
 - i. Have one counselor sleep on a bed next to the door.
 - j. Be available to campers at all times.
6. Be in my cabin with my campers at all times between the hours of "Lights Out" and "Rise and Shine" and enforce quiet time hours.
7. Never punish a camper by ridicule or physical punishment—patience and understanding works wonders.
8. Urge safety at all times. Take time to explain how and why to do something safely. Set the example with no running except in appropriate areas.
9. Go with hurt or sick campers to the nurse no matter how minor the ailment.
10. Be quiet when appropriate and help keep campers quiet.
11. Plan and conduct special activities prior to camp.
12. See that all campers are involved in all activities. Make sure no one is excluded.
13. Guide, suggest, and develop in camp a feeling of planning and doing things together. All of this will in turn create a feeling of freedom.
14. Make sure campers understand they are responsible for their own behavior.
15. Be sure that all campers know that they must remain on the camp grounds at all times.
16. Be on time at meals, classes, and activities. Be where you are supposed to be.
17. Supervise table setting and dining room clean up when assigned or necessary.
18. Be flexible—plans do change and rains do come.
19. Feel free to discuss problems with any of the other staff members.

By signing below, I acknowledge that I have read and agree to abide by the above responsibilities if selected as a camp counselor. I understand and agree that I will be asked to call my parents/guardian immediately to pick me up if I do not conduct myself in an adult manner (i.e., being out of my cabin after hours and the possession or use of tobacco, alcohol, illegal drugs, or fireworks, to name a few.)

Signature of Counselor

Date

I understand the responsibilities that my son/daughter is agreeing to as a camp counselor and fully support them in this role. Should my son/daughter decide not to abide by these responsibilities, I understand that he/she will be removed from the role of counselor. If this happens at camp, I understand that he/she will be asked to call home and I am expected to come get him/her at camp. Should this happen I am willing to do so.

Signature of Parent/ Guardian

Date

NAME: _____

COUNSELOR COMMITTEES:

Realizing that all counselors serve on committees to plan and conduct camp, these are the committees I would be willing to serve on:

(Please check all committees that you would be interested in.)

- _____ Sunday Afternoon Committee/Land & Sea Fun
- _____ Tribes/Campfire
- _____ First Night Show/Whole Group Skit (Counselors & Staff)
- _____ Mixers/Counselor Hunt
- _____ Flags/Recognition
- _____ Rules and Introduction of Rules/Rainy Day Activities
- _____ Inspirations/Vespers/Candlelighting
- _____ Other (please list below)

Brief description of theme idea & how you would carry it out.

_____ **Check if applicable –**
I would be willing to design a T-Shirt